

# E F BULMER BENEVOLENT FUND

Fred Bulmer Centre, Wall Street, Hereford HR4 9HP

Tel: 01432 271293

E-mail: [efbulmer@gmail.com](mailto:efbulmer@gmail.com)

Website: [www.efbulmer.co.uk](http://www.efbulmer.co.uk)

Administrator: Paddy Nugent

## GUIDELINES FOR SMALL GRANT APPLICATIONS (UP TO £500)

Thank you for your enquiry about small grants from the E F Bulmer Benevolent Fund. The Fund can make small (under £500) one-off grants for **individuals resident in Herefordshire** for expenditure on particular essential/urgent items. Please fill in the form in typescript and **return it as a Word document by Email** to [efbulmer@gmail.com](mailto:efbulmer@gmail.com)

The following will help you with your application:

1. The Fund's primary purpose is to support former employees (or their close family members) of H P Bulmer, so let us know if this applies to your client and it will be subject to a different process.
2. The Fund has limited resources, so we would not expect to receive many applications from the same organisation. Please be selective and only apply for urgent/essential items. Similarly, we would be most unlikely to support the same beneficiary twice.
3. Specify the name, address, age etc of the beneficiary (which will be treated in confidence), and the financial and social circumstances leading to the requirement for a grant (ie why the beneficiary or family cannot pay).
4. State the specific item(s) required (note that carpets, curtains etc are not funded) and the exact cost. Wherever possible, refurbished and/or used furniture and white goods should be sourced from charity or second-hand shops to keep costs down.
5. Say where else you are seeking funding, or have a promise of funding, for this client.
6. Payment will be made electronically, so please ensure you fill in all the banking details requested on the form. Payment will be made to the charity/public sector organisation requesting the grant or to the supplier of the goods. Payment will not be made to the individual beneficiary direct.
7. Do not send supporting papers (estimates, references, care reports etc) unless specifically requested by us, but by all means say if these are available if required.
8. A decision is normally made within a week and payment will follow a few days later unless essential personnel are away.
9. The Administrator is happy to discuss cases by E-mail or on the telephone.

*Note Updated November 2019*