

E F BULMER BENEVOLENT FUND

GRANT APPLICATION FORM FOR ORGANISATIONS

NOTES

- 1. *Read the Guidelines on the Website before you start.***
- 2. *If your organisation is based outside Herefordshire, but operates in the county, please contact us by E-mail to discuss eligibility before going further. If you do not operate in Herefordshire, unfortunately we are unable to help.***
- 3. *If you want a small grant for an individual, use the application form for individuals.***
- 4. *This form is not a substitute for your application written in your own words (no more than 2 pages of A4), which should accompany it together with the organisation and/or project budgets.***

ABOUT YOUR ORGANISATION

Organisation name:

Address:

Postcode:

Name of contact in organisation:

Position:

Telephone: (Landline) (Mobile)

E-Mail:
(If we have questions about your application, we will contact you by E-mail)

Website:

What is the status of your organisation (Registered Charity, Charitable Incorporated Organisation, Community Interest Company, Other)?
If Public Sector, please contact us to discuss eligibility before going further, as grants are not normally made to Public Sector organisations).

Charity or other Registration Number:

What are the principal objects of the organisation?

Who are the Trustees/Directors?

Please name the main existing sources of funding for your organisation (for example, income from sales and services, public sector contracts or grants, grant making organisations, Lottery, events, community fundraising, other).

What is the geographic area covered by your organisation's work?

If outside Herefordshire, please give details of number of beneficiaries resident in Herefordshire and what it costs to support them.

ABOUT THE APPLICATION

Amount applied for:

When will the funds be required?

State briefly for what purpose you will need the funds and if for capital/equipment, a specific project or general running costs. Expand on this in your main application.

Where else are you hoping to get, or have you got, funding for your project or running costs (whichever you are applying for)? Include successful and pending applications.

How many people are expected to benefit?

If for capital expenditure, what is the total expected cost of the project?

(Attach outline project budget)

PAYMENT OF GRANTS

Payment of grants is by electronic banking. Please provide the following information, and enclose a copy of a recent (less than 3 months old) bank statement for the same account:

- Name of Organisation:
- Sort Code:
- Bank Account Number:
- Your Reference:
(Optional: sometimes useful for larger organisations to trace payments. Maximum 18 characters including spaces).

ENCLOSURES

The following are enclosed with this Application Form (tick as applicable):

- Detailed Application (maximum 2 pages of A4, no smaller than 12 point font).
- Organisation's budget for current and next financial year.
- Project Budget (if applicable).
- Copy of recent bank statement.

*Please do **not** enclose other material such as Business Plans, Governing Documents, CDs/DVDs etc. By all means state in the application that they are available to us if required.*

Annual Report and Accounts. Delete as applicable:

- Our most recent Audited/Examined Accounts for [year]
are available on the Charity Commission's website.
- Our most recent Audited/Examined Accounts for [year]
are available on-line at (Website Link)
- Our most recent Audited/Examined Accounts for [year]
are not available on-line and are enclosed.

Signature

Date:

Name:

Position:

Please return (hard copy) to: James Greenfield, Administrator, The E F Bulmer Benevolent Fund, Fred Bulmer Centre, Wall Street, Hereford HR4 9HP.

Form Updated February 2018